

**Minutes of the Ordinary Meeting of**  
**GOODRICH & WELSH BICKNOR GROUP PARISH COUNCIL**  
**THURSDAY 2<sup>ND</sup> APRIL 2015 at 19.36 hrs**  
**at Goodrich Village Hall**

**Attendees:** Cllrs. Nigel Roper (Chairman), Lance Harbord, Stephen Phillips, Martin Rowberry, Mrs Sian Watson

**Present:** 2 members of the public, Cllr. John Jarvis, Paul Newman, Miss A Jones (Clerk)

Cllr. Phillips had to be absent for the start of the meeting as the internet provision at the village hall was not working, so he went home to download all the files onto a memory stick

**1. APOLOGIES**

Cllr. Adam Fletcher (work commitments)

**2. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**

Cllr. Roper declared an interest in Item 4(a) as the owner of the business / property

**MEMBERS OF THE PUBLIC WERE INVITED TO ADDRESS THE COUNCIL**

Cllr. Jarvis apologized for his absences over the last year, due to some health issues but explained that he had met with Balfour Beatty Living Places and that the works due to take place during April should include the filling of pot holes followed by re-surfacing (probably tar and chippings). He then explained that there had been some rumours regarding the post office in Whitchurch. Post Office Ltd had removed services, but residents should not notice too much of a difference as much of what is offered will not change. Employees working on behalf of PO Counters Ltd had made certain accusations of mismanagement, but these comments have since been retracted. On the matter of the land slip at Welsh Bicknor he explained that Cllr. Rone is aware that those likely to be affected are tenants of the Vaughan family, and that the county council will not proceed with any sale of the road to the Vaughan family unless they are confident that all the residents are happy with such an arrangement. He also advised that the likely repair cost of the required remedial works is in the region of £500k. As he would not be standing for election again, he wished all the council and residents well.

The Chairman said that the council was glad that Cllr. Jarvis is now fully on the men, thanked him for his help over the years, and wished him all the best for the future.

Paul Newman introduced himself as the Conservative candidate at the upcoming elections and explained that he hoped to meet with as many residents as possible over the coming weeks.

**3. APPROVAL OF MINUTES FROM THE MEETING OF 5<sup>TH</sup> MARCH 2015.**

It was resolved that the minutes were an accurate record of the meeting of the parish council held on 5<sup>th</sup> March 2015, subject to Cllr. Mrs Watson's name being added to the attendees, and they were signed accordingly by the Chairman

It was noted that the areas around the locations of the removed bins were, so far, clear of rubbish but that it should continue to be monitored before making any final decision

**Cllr. Phillips re-joined the meeting at 19.59 hrs**

**4. PLANNING APPLICATIONS**

**(a) Applications Received**

150680 Huntsham Court Farm, Huntsham Road, Goodrich

Change of use from part agricultural stores and home reared meat cutting room for domestic use to meat hanging, cutting and processing for commercial purposes and associated parking areas (retrospective)

No objections were raised

**Cllr. Roper left the meeting during while the next item was discussed and Cllr. Harbord took over temporarily as Chairman**

**Cllr. Jarvis left the meeting**

PR01670 Flanesford Priory, Goodrich

Notification of application for premises licence for live music, recorded music, sale / supply of alcohol Monday – Sunday 12.00pm – 03.00am, late night refreshment Monday – Sunday 23.00pm – 03.00am. None-standard timings for all on New Year’s Eve until 04.00am

The Clerk read out an email from a resident of a neighbouring parish, who wanted the council to object as the proposal represented a noise nuisance.

A brief discussion took place and it was noted that the timings detailed on the application did appear excessive, but that it was their understanding that there was not an intention to actually increase the number of events significantly. Cllr. Mrs Watson stated that even with the licence, there will still be a need to consider noise pollution for neighbours as the licence can be revoked at any time if appropriate to do so. Cllr. Harbord understood that at present, you would need to apply for a licence on each individual occasion, so this was likely to be for convenience rather than showing an intent to have lots more events.

Cllr. Mrs Watson proposed that no objections be raised and this was agreed unanimously.

**Cllr. Roper then re-joined the meeting and took over as Chairman at 20.17 hrs**

It was noted that it would have been helpful for Cllr. Roper to have been present to provide additional information during the discussion

**ACTION :** Clerk to circulate the procedures for Councillors making representations on matters for which they have declared an interest.

**(b) Applications Decisions**

150590 Barn at Granton lodge, Goodrich  
Proposed non-material amendment to permission S123061/F addition of two velux roof lights and move previously approved three roof lights up the roof slope

Approved

**(c) Application Received and dealt with between Meetings**

150533 Rock View, Coppett Hill, Goodrich  
Proposed two storey extension

No objections.

150509 Hazelhurst Nursing Home, Bishopswood  
Proposed 13 bedroom extension to existing nursing home, new free standing 25 bedroom EMI care unit with associated car / cycle parking, biomass boiler building, new access road and landscaping scheme.

No objections

**5. EARLIER DISCUSSION ITEMS REQUIRING AN UPDATE AND POSSIBLE FURTHER ACTION**

**(a) HIGHWAYS** – Clerk advised that she had not received any reply to her second request for further detail relating to the original formal complaint and prioritization list for 2015/16.

**CARRY FORWARD**

**6. NEW ITEMS**

**(a) HIGHWAYS – SURFACE ISSUES / VISIBILITY / VERGE AND HEDGE CUTTING** - Council noted that repair works were due at two locations during April and that they would need to wait and see what is done before deciding if further action is necessary. It was noted that a significant quantity of tarmac had been fly-tipped at Old Forge.

**ACTION :** Clerk to report fly-tipping

**(b) ELECTIONS** – The Clerk advised that nobody had contacted her for advice, since the election was advertised, but that she assumed that there would be a nomination for Welsh Bicknor, given earlier correspondence with Jerome Vaughan regarding one of his tenants. The Councillors said that they had encouraged some people to apply, but to their knowledge, nobody had decided to. It was noted that Cllr. Phillips was not intending to stand again and that an election was therefore probably unlikely. It was not felt that anything further could be done to encourage new people at this time

- (c) **MAY MEETING DATES** – Council noted that they had to have the Annual Meeting and Ordinary Meeting of the Parish Council within 14 days of the new councillors taking office and a new Chairman must be elected as first item. They also noted that the Annual Parish Meeting could take place prior to that time, with the current councillors, or on the same evening or later in May, but that it must take place before the end of May.

It was resolved that all three meetings be held on 14<sup>th</sup> May with just the standard reports at the APM (No additional invited guests) with a 7.00pm start

**ACTION :** Clerk to book village hall and confirm

- (d) **BUILDING SITE ON CASTLE LANE** – council considered concerns raised by a resident regarding soil debris through the village and insufficient / incomplete security fencing. It was noted that the resident had since emailed the Clerk to advise that things had improved recently. Cllr. Phillips agreed that there was an issue, and stated that he had been told that the road would be cleared up on the previous Friday but that it was not done. It was agreed that several parishoners had complained to various members of the council. It was also noted that the Chairman had spoken to the developer some time ago and that it had been cleaner since that conversation took place. It was noted that although it was a private road, and as such the parish council could do little, the issue was also impacting on the public highway at the bottom of the road. Cllr. Phillips suggested that the council should ask for an appropriate condition on future planning applications to help stop this from happening.
- (e) **PARKED CARS AT COPPETT HILL** – Information Item only – Clerk has passed Mrs Vaughan's concerns to the Highways department for their consideration.
- (f) **WEB SITE** – The Clerk advised the council of Cllr. Fletcher's update in his absence. The Domain and full hosting has been purchased and a basic website will be created and published within the next four weeks. Councillors will be invited to view and comment prior to final completion. All councillors can now have a PC email address and these emails will automatically be forwarded to their regular email accounts
- (g) **OLD SCHOOL DEVELOPMENT SITE** – Clerk advised that no response had been received from the developer regarding the council's request that they repair the collapsed security fencing. It was noted that it was still collapsed

**ACTION :** Clerk to chase up developer

- (h) **BENCH – OUTSIDE OLD SCHOOL SITE** – Clerk advises that she had not received any contact from anyone wanting to donate a replacement bench, although someone had mentioned that there was a group within the parish that might be interested.

**CARRY FORWARD**

**7. MEETINGS, TRAINING AND SEMINARS**

Friday 17<sup>th</sup> April – Herefordshire Council – Neighbourhood planning funding workshop at Blueschool Street. 1 hour slots available for advice on applying for funds

**8. CORRESPONDENCE (GENERAL)**

(a) **LLOYDS BANK**

- Confirmation that the new standing order (Clerk's pay) has been actioned to take effect from 28<sup>th</sup> April.

(b) **GRANT THORNTON**

- Information regarding the independent external audit

(c) **ITEMS RECEIVED TOO LATE FOR PREVIOUS MEETINGS**

- National Grid – notification of temporary road closures 16<sup>th</sup> – 27<sup>th</sup> March for remedial works after cable replacement works. Councillors were in agreement that the works that had been done were not of an acceptable standard.

**ACTION :** Clerk to write to Andy Cook

**9. CORRESPONDENCE (REPORTS AND CONSULTATIONS)**

(a) **COUNTY COUNCIL**

- Local Plan Core Strategy – proposed main modifications. Consultation runs until 1<sup>st</sup> May 2015. There is also a document available that explains the impact of the proposed changes on emerging neighbourhood plans.

**ACTION :** Clerk to forward email(s) to all Councillors

10. **FINANCE**

<b>(a)</b>	<b>Statement of Accounts (after paying March expenses and April wages)</b>			
	Deposit Account (contingency fund as at 31 <sup>st</sup> March 2014)	£	2,619.94	
	Treasurers Account	£	4,788.60	
	Petty Cash	£	12.19	
<b>(b)</b>	<b>Grant Applications under Section 137 of the Local Government Act 1972</b>			
	None received			
<b>(c)</b>	<b>Adverse variance to budget (2015/16) - none</b>			
<b>(d)</b>	<b>Cheques for Payment</b>			
	HMRC (£14.80 for 2014/15 less 20p overpayment from 2013/14) carried over from previous accounts	£	14.60	586
<b>(e)</b>	<b>Other Payments - Clerk's wages and office allowance (April)</b>	£	245.55	
<b>(f)</b>	<b>Income Received - none</b>			

NB. Clerk's back-pay of £5.06 does not appear to have been paid. This will be added to the May payment, if appropriate, once the Clerk has checked the final summary for the year.

NB2. Savings account balance will be confirmed in time for end of year accounts production

11. **INFORMATION SHARE – NOT REQUIRING FORMAL DISCUSSION / DECISIONS / SPEND**

12. **ITEMS FOR NEXT MEETING**

- DEFIBRILLATOR RAPID RESPONSE TRAINING / SCHEME / MAINTENANCE ROTA
- NEW LAPTOP (EST. £250) AND SOFTWARE (EST. £85 P.ANNUM) – via Cllr. Fletcher
- JAPANESE KNOTWEED ON DANTER'S LAND

13. **NEXT MEETING**

Thursday 14<sup>th</sup> May

Meeting ended at 21.11 hours

**Certified as an accurate record of the proceedings of the meeting of Goodrich & Welsh Bicknor Group Parish Council held on 2<sup>nd</sup> April 2015.**

Signed :

Date :

Chairman.